



ROUNDALAB

STANDARDS FOR ROUND DANCING

ABBREVIATIONS

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ROUNDALAB STANDARD

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I. INTRODUCTION & CHANGES

INTRODUCTION:

Purpose of Abbreviations: To reduce the size of words, without confusing the reader, and to conserve space within the body of the cue sheet. The following guidelines apply to the usage of abbreviations and punctuation.

The format of the title reflects the status of the descriptions or definitions that follow:

| | |
|--|---|
| Approved Standard - | Boldface Type |
| Tentative Standard - | <u>Underlined</u> and preceded by a single asterisk (*) |
| Experimental Unapproved Definition - | Preceded by a plus sign (+). To be refined at the next Annual Convention. |
| Yet to be defined - | Preceded by a double asterisk (**). |
| On ROUNDALAB Digital Video Disks (DVD's) - | Preceded by a number sign (#). |

Copies of the following additional manuals, booklets and Digital Video Disks (DVD's) may be purchased from:

ROUNDALAB
176 S. Cole Road
Boise, Idaho 83709-0932
PHONE: 877 Y I DANCE (877-943-2623) US/CANADA
208-377-1232 all other countries
208-377-1236 fax
E-MAIL: roundalab@roundalab.org

- ROUNDALAB Standards (Glossary through Phase VI with descriptions of figures)
- Preliminary Foot Movements & Positions/Dance Positions/Walks in all Rhythms Booklet
- Listing of Phase Rated Figures by Rhythms Booklet
- Index for Glossary & Phase I through Phase VI Booklet
- Cueing Guidelines
- Cue Sheet Writing Guidelines
- New Round Dance Leaders Manual - Phase I / II
- Teaching Manuals for Phase III and IV
- Callers Manual for Using Rounds in the Square Dance Program
- ROUNDALAB Instructional Digital Video Disks (DVD's) (Phase I through Phase VI)

Because of changes over time as well as differences of interpretation, inconsistencies may appear between the ROUNDALAB Digital Video Disks (DVD's) and the ROUNDALAB Phase Manuals. In such instances, the Phase Manuals should be taken as containing the most up to date material available.

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CHANGES:

Proposed changes to this Standard should be submitted to:

ROUNDALAB
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Proposed changes are to be submitted as follows:

1. Specific reason(s) for the change.
2. Proposed changes must be received by November 1 to be considered at the next Annual ROUNDALAB Convention.
3. Request(s) to change Tentative Standards must be endorsed by signatures from at least two (2) ROUNDALAB Teaching Units in good standing. These endorsements must be part of, and accompany, the original request.
4. Tentative standards will be considered permanent if no objection is received within the year following approval at the annual convention. Tentative standards are preceded in the phase booklets with an asterisk (*).
5. Request(s) to change Permanent Standards must be endorsed by signatures from at least five (5) ROUNDALAB Teaching Units in good standing. These endorsements must be part of, and accompany, the original request.
6. Request for addition and phasing of a new figure(s) requires five (5) different choreographers use the figure(s) in five (5) dances over a period of two (2) years prior to being defined and included in the ROUNDALAB Standards. Cue sheets are to be submitted with the request and must be received by November 1 to be considered at the next annual ROUNDALAB Convention.

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II. GUIDELINES

The following rules apply to the usage of abbreviations:

RULE:

- #1** Words or expressions that are not included in the “Abbreviation List” should be spelled out completely.
- #2** All positions, hall directions, and turning directions shall be in capital letters.
e.g. “OP”, “COH”, “LF”
- #3** Letters within the abbreviations in upper case must be used in upper case.
e.g. “LOD”, “Xib”
- #4** Letters within the abbreviations in lower case should generally be used in that case. But judicious usage of capitalization is permissible.
e.g. “Apt Pt”, “chg plcs”
- #5** A “un” may be pre-fixed to undo a figure.
e.g. “unwrp” means “unwrap”
- #6** An “s” may be suffixed to any abbreviation to create plurality.
e.g. “hnds”, “chg plcs”
- #7** An “’s” [with apostrophe] may be suffixed to create ownership.
e.g. “M’s L ft” means “man’s left foot”
- #8** A “g” may be suffixed to replace “ing”.
e.g. “fcg” means “facing”
- #9** A “d” may be suffixed to replace “ed”.
e.g. “jnd” means “joined”
- #10** Any number may be represented in its numeric form.
e.g. “2 fwd 2 steps” means “two forward two steps”
- #11** Abbreviations may be combined.
e.g. “ovrspn” means “over spin”
- #12** A “-” [hyphen] may replace “-to-” or “to”.
e.g. “fc-fc” means “face-to-face” or “face to face”
“chg plcs R-L” means “change places right to left”

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III. PUNCTUATION

- # The "number sign" is used in the phase booklets to denote figures on the ROUNDALAB Video Phase Tapes.
- & The "and" or "ampersand" denotes a half beat, an additional step to a single beat.
- () The "parentheses" are used ONLY to show the steps for the woman.
- , The "comma" denotes the end of a count or beat.
- The "hyphen" preceded by a space indicates a hold or wait during a beat of music.
- / The "slash" denotes two foot actions on one beat, e.g. step/step, step on counts 1&, 2& or on 1a, 2. Or, sometimes two figures are danced in the same measure at the same time, one partner performing one figure while the other partner performs the second figure, e.g. hitch/scissors.
- 1 An Arabic number to the left of a description denotes the measure being described.
An Arabic number following a cue term denotes the number of steps to be taken.
- ; The "semi-colon" denotes the end of a measure of music.
- [] The "brackets" are used only to surround supplementary information.
- a A small "a" denotes the last quarter [1/4] of a beat; an additional step within the beat.
- { } The "braces" are used for figure name in the detail text portion of the Cue Sheet.
e.g. {box}sd, cl, fwd,-; sd, cl, bk,-;
- ~ The "tilde" is used in Head Cues to connect figures that cross measures.
e.g. change R to L ~ change L to R;;;

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Abbreviations

IV – ABBREVIATIONS [alphabetized by Abbreviation]

| <u>ABBREVIATION</u> | <u>DEFINITION</u> | <u>ABBREVIATION</u> | <u>DEFINITION</u> |
|---------------------|----------------------------------|---------------------|---|
| 1-9 | one through nine, etc. | chr | chair |
| 1/2 | half | chr1stn | Charleston |
| 1/4 | quarter | chs | chase |
| 2x, 3x.... | twice, 3 times, etc. | circ | circle |
| abt | about | ck | check |
| ack | acknowledge | cl | close, closed |
| acrs | across | cntr | center |
| adj | adjust | COH | Center of Hall |
| adv | advance, advanced | comp | complete |
| amer | American | cont | continue, continuous |
| approx | approximately | copa | copacabana |
| apt | apart | CP | Closed [Position] |
| Arg | Argentine | cpl | couple |
| arnd | around | crb | crab |
| awy | away | crv | curve |
| | | ct | count |
| | | cuca | cucaracha |
| | | CW | Clockwise |
| bal | balance | | |
| bas | basic | dbl | double |
| ball | basketball | demo | demonstration |
| bdy | body | DIAG | Diagonal, diagonally |
| BFLY | Butterfly [Position] | diam | diamond |
| bhd | behind | dir | direction |
| BJO | Banjo [Position] | DLC | Diagonal Line of Dance and Center of Hall |
| bk | back | | |
| BL | Bolero [Position] | DLW | Diagonal Line of Dance and Wall |
| BL | Bolero [Rhythm] | | |
| brg | bridge | dp | dip |
| brk | break | dr | door |
| brkn | broken | DRC | Diagonal Reverse Line of Dance and Center of Hall |
| brkwy | breakaway | | |
| bt | beat | drg | drag |
| bth | both | DRW | Diagonal Reverse Line of Dance and Wall |
| bwd | backward | | |
| | | dwn | down |
| cbm | contra body movement | | |
| CBMP | Contra Body Movement Position | elev | elevation |
| CCW | Counterclockwise | ESCP | Escort [Position] |
| CH | Cha Cha | | |
| chal | challenge | | |
| chg | change | | |
| chkn | chicken | | |

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Abbreviations

IV – ABBREVIATIONS [alphabetized by Abbreviation]

| <u>ABBREVIATION</u> | <u>DEFINITION</u> | <u>ABBREVIATION</u> | <u>DEFINITION</u> |
|---------------------|----------------------------|---------------------|------------------------------|
| falwy | fallaway | ld | lead |
| fc | face | LF | Left Face |
| FCG | Facing [Position] | lk | lock |
| fig | figure | LOD | Line of Dance |
| fin | finish | lrt | lariat |
| flk | flick | lun | lunge |
| flr | flare | | |
| fnc | fence | M | man/gent/gentleman |
| frnt | front | manuv | maneuver |
| fshtl | fishtail | MB | Mambo |
| FT | Foxtrot | meas | measure |
| ft | foot | mod | modify/modified |
| fthr | feather | mom | momentary |
| fwd | forward | mpm | measures per minute |
| | | MR | Merengue |
| gcho | gaucho | mv | move |
| | | mvt | movement |
| hd | head | MX | mixed or multiple rhythms |
| hes | hesitation | | |
| hgt | height | nat | natural |
| hk | hook | ny | New Yorker |
| hky | hockey | | |
| hnd | hand | OP | Open [Position] |
| HNDSHK | Hand Shake [Position] | op | open |
| htch | hitch | opp | opposite, opposition |
| hvr | hover | outsd | outside |
| | | ovr | over |
| I/O | in and out | ovrsway | oversway |
| imp | impetus | ovrtrn | overturn |
| insd | inside | | |
| intld | interlude | PD | Paso Doble |
| intro | introduction | Ph I...Ph VI | Phase I...Phase 6 |
| | | plc | place |
| jn | join | pos | position |
| JV | Jive | prep | prepare/ preparation |
| kbchg | kick ball change | prog | progressive |
| kck | kick | PROM | promenade |
| | | Prom | Promenade |
| L | left | prtzl | pretzel |
| lc | lace | pt | point |
| LCP | Loose Closed [Position] | ptr | partner |
| | | PU | Pickup [Position] |

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| <u>ABBREVIATION</u> | <u>DEFINITION</u> | <u>ABBREVIATION</u> | <u>DEFINITION</u> |
|---------------------|------------------------------------|---------------------|----------------------------|
| pu | pickup | shdw | shadow |
| pvt | pivot | shffl | shuffle |
| Q | quick [as used in timing] | shldr | shoulder |
| qk | quick [not used in timing] | sip | step in place |
| QS | Quickstep | skt | skate |
| qtr | quarter | SKTRS | Skaters [Position] |
| R | right | sld | slide |
| R/D | Round Dance/Dancing | slo | slow [not used in timing] |
| RAL | ROUNDALAB | slp | slip |
| RB | Rumba | sm | small |
| rec | recover | sndstp | sand step |
| rel | release | span | Spanish |
| rev | reverse | spn | spin |
| RF | Right Face | sprl | spiral |
| rk | rock | spt | spot |
| RLOD | Reverse Line of Dance | ST | Slow Two step |
| ROM | Round of the Month | sta | stationary |
| ROQ | Round of the Quarter | std | standard |
| rpt | repeat | stg | starting |
| RSCP | Reverse Semi-Closed Position | stk | stick |
| S | slow [as used in timing] | stp | step |
| S/D | Square Dance/Dancing | strll | stroll |
| SB | Samba | swch | switch |
| SCAR | Sidecar [Position] | swd | sideward |
| scis | scissors | swhrt | sweetheart |
| SCP | Semi-Closed [Position] | swvl | swivel |
| sd | side | sync | syncopation/ syncopated |
| seq | sequence | TAMP | Tamara [Position] |
| serp | serpiente | tch | touch |
| sgl | single | tele | telemark |
| SHDW | Shadow [Position] | telefthr | telefeather |
| | | telespn | telespin |
| | | teleswvl | teleswivel |
| | | TG | Tango |
| | | thru | through |
| | | thrwy | throwaway |
| | | tim | time |
| | | tog | together |
| | | trans | transition |
| | | trav | traveling |
| | | trl | trail |

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| <u>ABBREVIATION</u> | <u>DEFINITION</u> | <u>ABBREVIATION</u> | <u>DEFINITION</u> |
|---------------------|----------------------|---------------------|--------------------------------|
| trn | turn | XRLOD | cross reverse line of dance |
| trpl | triple | xtn | extend |
| TS | Two Step | | |
| twd | toward | | |
| twkl | twinkle | | |
| twrl | twirl | | |
| twst | twist | | |
| umbr | umbrella | | |
| undr | under | | |
| undrm | underarm | | |
| undrtrn | underturn | | |
| unph | unphased | | |
| VAR | Varsouvienne | | |
| vien | Viennese | | |
| vin | vine | | |
| W | woman/lady | | |
| w/ | with | | |
| w/o | without | | |
| wav | wave | | |
| WC | West Coast Swing | | |
| wev | weave | | |
| wgt | weight | | |
| whl | wheel | | |
| whp | whip | | |
| whtl | whaletail | | |
| wlk | walk | | |
| WRP | Wrap Position | | |
| wrp | wrap | | |
| wsk | whisk | | |
| wt | wait | | |
| WZ | Waltz | | |
| X | cross | | |
| xfer | transfer | | |
| Xib | cross in back | | |
| Xif | cross in front | | |
| XLib | cross left in back | | |
| XLif | cross left in front | | |
| XLOD | cross line of dance | | |
| XRib | cross right in back | | |
| XRif | cross right in front | | |

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| <u>DEFINITION</u> | <u>ABBREVIATION</u> | <u>DEFINITION</u> | <u>ABBREVIATION</u> |
|-----------------------|---------------------|----------------------|---------------------|
| one through nine, etc | 1-9 | chicken | chkn |
| half | 1/2 | circle | circ |
| quarter | 1/4 | Clockwise | CW |
| twice, 3 times, etc. | 2x, 3x.... | close, closed | cl |
| about | abt | Closed [Position] | CP |
| acknowledge | ack | complete | comp |
| across | acrs | continue, continuous | cont |
| adjust | adj | contra body | |
| advance, advanced | adv | movement | cbm |
| American | amer | Contra Body | |
| apart | apt | Movement Position | CBMP |
| approximately | approx | copacabana | copa |
| Argentine | Arg | count | ct |
| around | arnd | Counterclockwise | CCW |
| away | awy | couple | cpl |
| back | bk | crab | crb |
| backward | bwd | cross | X |
| balance | bal | cross in back | Xib |
| Banjo [Position] | BJO | cross in front | Xif |
| basic | bas | cross left in back | XLib |
| basketball | bball | cross left in front | XLif |
| beat | bt | cross line of dance | XLOD |
| behind | bhd | cross reverse line | |
| body | bdy | of dance | XRLOD |
| Bolero [Position] | BL | cross right in back | XRib |
| Bolero [Rhythm] | BL | cross right in front | XRif |
| both | bth | cucaracha | cuca |
| break | brk | curve | crv |
| breakaway | brkwy | demonstration | demo |
| bridge | brg | Diagonal, diagonally | DIAG |
| broken | brkn | Diagonal Line of | |
| Butterfly [Position] | BFLY | Dance and Center | |
| center | cntr | of Hall | DLC |
| Center of Hall | COH | Diagonal Line of | |
| Cha Cha | CH | Dance and Wall | DLW |
| chair | chr | Diagonal Reverse | |
| challenge | chal | Line of Dance | |
| change | chg | and Center of Hall | DRC |
| Charleston | chr1stn | Diagonal Reverse | |
| chase | chs | Line of Dance and | |
| check | ck | Wall | DRW |
| | | diamond | diam |

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| <u>DEFINITION</u> | <u>ABBREVIATION</u> | <u>DEFINITION</u> | <u>ABBREVIATION</u> |
|-------------------|---------------------|----------------------|---------------------|
| dip | dp | Jive | JV |
| direction | dir | join | jn |
| door | dr | | |
| double | dbl | kick | kck |
| down | dwn | kick ball change | kbchg |
| drag | drg | | |
| | | Lace | lc |
| elevation | elev | lariat | lrt |
| Escort [Position] | ESCP | lead | ld |
| extend | xtn | left | L |
| | | Left Face | LF |
| face | fc | Line of Dance | LOD |
| Facing [Position] | FCG | lock | lk |
| fallaway | falwy | Loose Closed | |
| feather | fthr | [Position] | LCP |
| fence | fnc | lunge | lun |
| figure | fig | | |
| finish | fin | Mambo | MB |
| fishtail | fshtl | maneuver | manuv |
| flare | flr | man/gent/gentleman | M |
| flick | flk | measure | meas |
| foot | ft | measures per minute | mpm |
| forward | fwd | Merengue | MR |
| Foxtrot | FT | mixed or multiple | |
| front | frnt | rhythms | MX |
| | | modify/modified | mod |
| gaucho | gcho | momentary | mom |
| | | move | mv |
| hand | hnd | movement | mvt |
| Hand Shake | | | |
| [Position] | HNSHK | natural | nat |
| head | hd | New Yorker | ny |
| height | hgt | | |
| hesitation | hes | open | op |
| hitch | htch | Open [Position] | OP |
| hockey | hky | opposite, opposition | opp |
| hook | hk | outside | outsd |
| hover | hvr | over | ovr |
| | | oversway | ovrsway |
| impetus | imp | overturn | ovtrn |
| in and out | I/O | | |
| inside | insd | partner | ptr |
| interlude | intld | Paso Doble | PD |
| introduction | intro | Phase I...Phase 6 | Ph I...Ph VI |

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| <u>DEFINITION</u> | <u>ABBREVIATION</u> | <u>DEFINITION</u> | <u>ABBREVIATION</u> |
|------------------------------|---------------------|----------------------------|---------------------|
| pickup | pu | shadow | shdw |
| Pickup [Position] | PU | Shadow [Position] | SHDW |
| pivot | pvt | shoulder | shldr |
| place | plc | shuffle | shfl |
| point | pt | side | sd |
| position | pos | Sidecar [Position] | SCAR |
| prepare/preparation | prep | sideward | swd |
| pretzel | prtzl | single | sgl |
| progressive | prog | skate | skt |
| promenade | prom | Skaters [Position] | SKTRS |
| Promenade | PROM | slide | sld |
| | | slip | slp |
| quarter | qtr | slow [as used in timing] | S |
| quick [as used in timing] | Q | slow [not used in timing] | slo |
| quick [not used in timing] | qk | Slow Two step | ST |
| Quickstep | QS | small | sm |
| | | Spanish | span |
| recover | rec | spin | spn |
| release | rel | spiral | sprl |
| repeat | rpt | spot | spt |
| reverse | rev | Square | |
| Reverse Line of Dance | RLOD | Dance/Dancing | S/D |
| Reverse Semi-Closed Position | RSCP | standard | std |
| right | R | starting | stg |
| Right Face | RF | stationary | sta |
| rock | rk | step | stp |
| ROUNDALAB | RAL | step in place | sip |
| Round | | stick | stk |
| Dance/Dancing | R/D | stroll | strll |
| Round of the Month | ROM | sweetheart | swhrt |
| Round of the Quarter | ROQ | switch | swch |
| Rumba | RB | swivel | swvl |
| | | syncopation/ syncopated | sync |
| Samba | SB | Tamara [Position] | TAMP |
| sand step | sndstp | Tango | TG |
| scissors | scis | telefeather | telefthr |
| Semi-Closed [Position] | SCP | telemark | tele |
| sequence | seq | telespin | telespn |
| serpiente | serp | teleswivel | teleswvl |
| | | through | thru |

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IV. ABBREVIATIONS [alphabetized by Definition]

| <u>DEFINITION</u> | <u>ABBREVIATION</u> |
|--------------------------|----------------------------|
| throwaway | thrwy |
| time | tim |
| together | tog |
| touch | tch |
| toward | twd |
| trail | trl |
| transfer | xfer |
| transition | trans |
| traveling | trav |
| triple | trpl |
| turn | trn |
| twinkle | twkl |
| twirl | twrl |
| twist | twst |
| Two Step | TS |
| | |
| umbrella | umbr |
| under | undr |
| underarm | undrm |
| underturn | undrtrn |
| unphased | unph |
| | |
| Varsouvienne | VAR |
| Viennese | vien |
| vine | vin |
| | |
| wait | wt |
| walk | wlk |
| Waltz | WZ |
| wave | wav |
| weave | wev |
| weight | wgt |
| West Coast Swing | WC |
| whaletail | whtl |
| wheel | whl |
| whip | whp |
| whisk | wsk |
| with | w/ |
| without | w/o |
| woman/lady | W |
| wrap | wrp |
| Wrap Position | WRP |